



APPLICATION TO OPEN A
RFC SAVINGS ACCOUNT / FIXED DEPOSIT

FOR OFFICE USE ONLY
A/C NO:
DATE A/C OPENED:
CIF NO.:
MANAGER'S INTL:

The Manager,
Commercial Bank of Ceylon Ltd,
Branch.

Please open a US DOLLAR / EURO / STG. POUND / J.YEN / SW.FRANC / AUS.DOLLAR / SING.DOLLAR / CAN DOLLAR / HK DOLLAR
RFC Account in my / our name/s as given below. As the initial deposit I / we enclose a draft / cheque for

- Savings Account
Fixed Deposit Account for 3 months / 6 months / 12 months
1. To be renewed at maturity inclusive / exclusive of interest, for similar successive terms at prevailing rates until further notice.
OR
2. At maturity please remit capital plus accrued interest / interest only to :

I / We undertake to surrender the Fixed Deposit Receipt duly discharged on or before the maturity date enabling you to carry out these instructions.

I / We attach photocopies of my / our NIC or Passport (Personal Data Page)
I / We undertake to inform the Bank of any changes in the particulars given here.

1. Full Name: (underline surname)
Mr./ Mrs./ Miss.:
Address in Sri Lanka:
Date of Birth :
Contact Phone No:
E-mail Address :
Occupation / Employer's Name & Address:
NIC / Passport No:
Date of issue:
Any Existing Accounts with Commercial Bank
(Give A/C No/s) :

2. Full Name: (underline surname)
Mr./ Mrs./ Miss.:
Address in Sri Lanka:
Date of Birth :
Contact Phone No :
E-mail Address :
Occupation / Employer's Name & Address:
NIC / Passport No:
Date of issue :
Any Existing Accounts with Commercial Bank
(Give A/C No/s) :

Bank statement and other correspondence to be sent to:

Withdrawals to be made by either or survivor or the person authorized by me / us.
I/ We agree to comply with and abide by the prevailing and future rules and regulations governing the conduct of RFC accounts.
Minimum initial deposit for Savings Accounts is US\$ 500 or its equivalent in other currencies
Minimum initial deposit for Joint Savings Accounts is US\$ 1000 or its equivalent in other currencies
Minimum initial deposit for Fixed Deposit Accounts is US\$ 5000 or its equivalent in other currencies

1. Signature
Date :

2. Signature
Date :



**DEBIT/ATM CARD APPLICATION**

Our Interest is in You  
 Manager, Commercial Bank of Ceylon Ltd.

Branch .....  
 Date .....

Dear Sir/Madam,  
 I/We wish to apply for a Debit/ATM Card and give below my/our details to enable you to process the application  
**N.I.C.**

1. Rev./Dr./Mr./Mrs./Miss. _____	
2. Rev./Dr./Mr./Mrs./Miss. _____	
3. Rev./Dr./Mr./Mrs./Miss. _____	
4. Rev./Dr./Mr./Mrs./Miss. _____	

(24 Characters including spaces)

Please issue the Debit/ATM Card  
 in the name of (Name to appear on the Card) \_\_\_\_\_

Postal Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Telephone Number \_\_\_\_\_ (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (Mobile)

Date of Birth \_\_\_\_\_ Mother's Maiden Name (For Security Reasons) \_\_\_\_\_

Savings/Current Account/s to be linked

1. Primary Account _____ Currency _____	2. _____ Currency _____
3. _____ Currency _____	4. _____ Currency _____

Daily Withdrawal Limit & Corresponding Daily Purchase Limit

1. Rs. 20,000/= <input type="checkbox"/>	2. Rs. 40,000/= <input type="checkbox"/>	3. Rs. 50,000/= <input type="checkbox"/>	4. Rs. 100,000/= <input type="checkbox"/>
Rs. 50,000/=	Rs. 100,000/=	Rs. 150,000/=	Rs. 200,000/=

I/We hereby confirm that the information given as above are true and correct. I/We further confirm that I/We have read and understood the terms and conditions governing the issue of Debit/ATM Cards as detailed overleaf. I/We hereby agree to abide by them and subsequent amendments, variations or changes thereto which may at any time be made by the bank.  
 Yours faithfully,

1. Signature \_\_\_\_\_ 2. Signature \_\_\_\_\_ 3. Signature \_\_\_\_\_ 4. Signature \_\_\_\_\_

Please Note:

1. Joining fee for Debit/ATM Card is Rs. 250/=
2. All parties to sign in the case of a Joint Account/Partnership Account
3. Joint Account Holder/Partner may each possess a Debit/ATM Card by which a separate application form should be furnished for each individual.
4. In case of company Account a Board Resolution & Indemnity is to be obtained.

Please indicate whether you require the **Tele Banking Facility** Yes  No

1. Joining Fee for Tele Banking is Rs. 150/= with annual Fee of Rs.100/=
2. The first password for your Tele Banking facility would be first nine digits of your NIC number.
3. Please indicate a PIN of your choice which would be your second password for TELE BANKING FACILITY. \_\_\_\_\_

I confirm safe receipt of PIN Mailer \_\_\_\_\_ Card \_\_\_\_\_  
 Signature & Date Signature & Date

**FOR BRANCH USE ONLY - Declaration by Authorised Officer**

**01. To the Controller of Exchange , Sri Lanka :-** I .....have carefully examined the information together with relevant documents submitted by .....and satisfied my self that the said information and documents are in conformity with Exchange Control requirements and the internal policies of the Bank. The Bank undertakes to exercise due diligence on the transactions carried out by the cardholder on his/her EFTC in foreign exchange and to suspend the availability of foreign exchange on the EFTC if reasonable grounds exist to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC in violation of the undertaking given by the Cardholder and to bring the matter to the notice of the Controller of Exchange.

**02. To Manager, Card Centre:** - Signature verified, fees recovered and Operating instructions comply with the mandate.

\_\_\_\_\_  
 (Authorised Signatory)

\_\_\_\_\_  
 (Date)

## TERMS AND CONDITIONS

In consideration of Commercial Bank of Ceylon Ltd.(Bank) pursuant to my/our request, making available to me/us Automated Teller Machine (ATM) Facilities and issuing to me/us a CAT CARD (Card), I/We agree to be bound by the following terms and conditions.

1. **At no time and under no circumstances to disclose to any person the Personal Identification Number/s (PIN NO/S) allotted to me/us.**
2. To immediately notify the Bank of the loss or theft of the Card
3. At all times to regard the Card as the property of the Bank and to surrender it unconditionally and without reservation upon demand by the Bank.
4. At no time to use or attempt to use the Card unless there are sufficient funds in my/our account to cover the withdrawal or transfer.
5. To restrict use of the Card exclusively to the person named overleaf as it is not transferable.
6. Not to use or attempt to use the Card after any notification of its cancellation or withdrawal has been given to me/us by the Bank or by any person acting on behalf of the Bank.
7. To accept full responsibility for all transactions processed from the use of the Card except any transactions occurring after the Bank shall have confirmed to me/us that it has received notice of loss or theft of the Card or of unauthorised acquisition of the Personal Identification Number.
8. Subject to (7) above to accept the Bank's record of withdrawals and/or transfers as conclusive and binding for all purposes and to authorise the Bank to debit my/our account with all amounts withdrawn or transferred with or without my/our knowledge or authority.
9. To acknowledge that the amount stated on the ATM Screen or a printed inquiry slip or receipt advice shall not for any purpose whatsoever be taken as conclusive of the state of my/our account with the Bank.
10. Not to hold the Bank liable, responsible or accountable in any way whatsoever for any loss or damage howsoever arising, caused by any malfunction or failure of the Card or the ATM or the insufficiency of funds in the ATM.
11. Notwithstanding and without prejudice to the generality of the provisions of (10) above the use of the Card shall be at my/our sole risk and I/We assume any and all risks incidental to or arising out of the use of the Card.
12. The Bank will not be responsible for the Card not being honoured for any reason whatsoever.
13. To return the Card for cancellation should it be no longer required or should my/our account with the Bank for any reason be closed.
14. That the Bank shall be at liberty to terminate the facility at any time without notice to me/us by cancelling or refusing to renew the Card.
15. Cash and/or cheques deposited by use of the Card will only be credited to my/our account after verification by the Bank. The statement issued by the Automated Teller Machine at the time of deposit will only represent what I/We purport to have deposited and shall not be binding on the Bank. The Bank's count of the amount contained in the envelope shall be conclusive. Cheques will be accepted for Collection only and the Proceeds will not be available for drawing until the cheques are cleared and realised.
16. Joint Account Holders are inter alia jointly & severally bound by these terms and conditions and are liable for all transactions processed by the use of the Card.
17. All rules and regulations governing the operation of Current, Savings or any other Account shall be applicable to Card transactions relating to such accounts.
18. I/We undertake not to use this Card to make payment for purchases of Real Estate or Financial Assets overseas.
19. The Bank reserves the right to vary these terms and conditions.

1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_  
4 \_\_\_\_\_