YOUR CHOICE

Visa ☐ Master Card ☐

YOUR PERSONAL INFORMATION

Mr. ☐ Mrs. ☐ Miss ☐ Dr. ☐ Others *(Specify)*: .....

Full name (as in NIC): .....

.....

Name on Card *(Please include surname - 19 characters including spaces)*

Male ☐ Female ☐ Date of Birth DD MM YYYY

NIC No.

Passport No.

(Please attach copies)

Educational qualifications: .....

Marital status: Single ☐ Married ☐ Others *(Specify)*: .....

Nationality: ..... No. of dependants: .....

Mother's maiden name: .....

(For identification and security reasons)

Details of Home

Home address: .....

.....

..... Home Tel: .....

E-mail: ..... Mobile: .....

Duration at above address: years: ..... Months: .....

Owner (in your name) ☐ Rented ☐ Monthly rentals Rs: .....

Living with parents ☐ Mortgaged ☐ Company ☐

Mailing address* : .....

.....

.....

.....Tel: .....

**Note: All correspondence and the PIN will be mailed to the above address*

Details of Relative

(Please note: Relative mentioned below should not be living with you and he/she will be contacted by the card centre during the verification process. He/She should have a land phone at home)

Name: .....

Relationship: .....

Home address: .....

.....

..... Home Tel:.....

Office name and address: .....

.....

..... Office Tel: .....

ABOUT YOUR EMPLOYMENT

Employment status: ☐ Salaried ☐ Self-employed

Employer/Name of business: .....

Office address: .....

.....Tel: .....

Designation: ..... Length of service: Yrs: ..... Mths: .....

No. of years the company has been in business: Yrs: ..... Mths: .....

No. of employees in company: .....

Nature of business: .....

If your current job is less than six months

Name of previous employer: .....

Tel: ..... Length of service: Yrs: ..... Mths: .....

Nature of business: .....

For self-employed applicants only

Capital invested: ..... Annual turnover: .....

YOUR MONTHLY INCOME

Monthly basic salary Rs:..... Fixed allowances Rs:.....

Other income Rs:.....

Source(s) of other income(s):.....

Income tax file number :.....

YOUR FINANCES AND INVESTMENTS

Monthly living expenses Rs:.....

Your other Credit Cards

Bank Name	Card Number	Limit	Card since	Expiry

Your Bank(s) *(Please indicate the banks where you hold accounts)*

Bank Name	Branch	A/C No.	A/C type	A/C since
COM BANK				

Your Loan(s) *(Please indicate your loans)*

Permanent / Temporary Overdraft : Bank:.....

Limit Rs. ..... A/C No:.....

Loan Type	Bank	Monthly instalment	Balance outstanding

Your Assets: *(Please indicate the market value of each)*

Fixed/Call Deposits:..... Shares: .....

Properties: ..... Others (Specify): .....

Do you have a vehicle? ☐ Yes ☐ No

If yes, ☐ Own ☐ Leased ☐ Office ☐ Vehicle No: .....

Type: ☐ Car ☐ Van ☐ Motor cycle ☐ Other

Club membership(s): .....

YOUR SPOUSE

Full name:.....

Nationality:.....NIC/Passport No:.....

Employer Name & Address:.....

.....Tel:.....

Designation:..... Annual income:.....

Nature of business:.....

YOUR SUPPLEMENTARY CARD

Please issue a supplementary Card to the person named hereunder. Supplementary Card applicant must be an **immediate family member** and be at least 18 years old.

Mr. ☐ Mrs. ☐ Miss ☐ Dr. ☐ Others *(Specify)*:.....

Full name (as in NIC) :.....

.....

Name on Card *(Please include surname - 19 characters including spaces)*

Male ☐ Female ☐ Date of Birth DD MM YYYY

NIC No.

Passport No.

(Please attach copies)

Nationality:..... Relationship:.....

Mother's maiden name:.....

Home address:.....

.....

Tel:..... Mobile/Pager:.....

CARD DELIVERY AND PAYMENT DATE

Please deliver my/our card(s) to.....branch/collection from Card Centre. Select **one** convenient **monthly payment date.**

5th ☐ 10th ☐ 15th ☐ 20th ☐ 25th ☐ 31st ☐

SPECIAL BENEFIT FOR COMMERCIAL BANK ACCOUNT HOLDERS

Do you wish to settle card bills on the due date automatically by debiting your account at Commercial Bank? Yes ☐ No ☐

Settlement Account No:.....*(Important)*

Settlement of ☐ 5% *☐ 100% other (Specify):.....%

** Interest will not be charged to your card a/c on 100% settlement on or before the due date.*

IMPORTANT

Please note that all information provided by you will be verified by Card Centre prior to credit approval. Please complete the application in full.

Insufficient information may cause delay in processing your application.

Attach the following documentary evidence

If salaried: Copy of NIC/Passport, latest salary slip and letter from employer confirming salary and employment and last three months' bank statements (if not Commercial Bank accounts)

If self-employed: Copy of NIC/Passport, letter from auditors confirming annual income for the last 2 years, business registration certificate and last three months' bank statements (Personal and Company)

Please note: Annual and joining fees will be debited to your Credit Card account

DECLARATION

This declaration is made to Commercial Bank.

By signing below I/we ask that an account be opened for me/us and Credit Card(s) be issued. I/we further request that you renew and replace it/them until I/we surrender my/our right to use the Card(s) by cutting the Card(s) in 4 pieces and returning all pieces to you. I/We authorise my/our bankers or any other sources to release any information to you or your representatives that you may require from time to time without reference to me/us. I agree to accept and be bound by the terms and conditions of the Combank International Cardholder Agreement issued by Commercial Bank of Ceylon Limited and further agree that my card may only be used subject to the terms and conditions of the said agreement, a copy of which will be sent to me/us with my/our Credit Card(s) on approval of this application I/We hereby agree to accept any changed, amended, revised and / or newly introduced terms and conditions by the Commercial Bank of Ceylon Limited from time to time in future, relating to credit card(s) and/or supplementary credit cards l/We am/are aware that deposits or transfers to my credit card account or temporary limit increases will not increase my cash advance limit I/We am/are aware that certain ATM machine/bank/counter restrictions may apply to usage of my credit card in Sri Lanka and overseas. l/We am/are aware that the Bank may change my corresponding address if delivery cannot be made to my preference. l/We accept that Credit Cards will be issued at the sole discretion of the bank. l/We accept that the Bank is entitled to communicate to customers by way of Post cards, fax transmission, e-mails and telegrams. I/We agree not to use the Credit Card overseas to purchase goods in commercial quantities and for transfer of capital out of Sri Lanka. I/We affirm that I/we shall surrender the Credit Card to the bank and settle all dues in full in the event I/we migrate or leave Sri Lanka for overseas employment. I/We agree to be liable jointly and severally for all charges to the principal and supplementary Card(s) issued on my/our request. I/We hereby warrant that the above information given is true and accurate.

This declaration is made to the Controller of Exchange, Sri Lanka.

I/We……(Basic/Supplementary Cardholder),……..(Basic/Supplementary Cardholder)declare that all details given above by me/us on this form are true and correct. I /We hereby confirm that I/We am/are aware of the conditions imposed under the Exchange Control Act in the notice published in the Extraordinary Gazette **No: 1411/5 of 19th September 2005** subject to which the card may be used for transaction in foreign exchange and I hereby undertake to abide by the said conditions.I/We further agree to provide any information on transactions carried out by me/us in foreign exchange on the card issued to me/us, as Commercial Bank of Ceylon Limited may require for the purpose of Exchange Control Act. I/We also affirm that I/We undertake to surrender the Credit Card/s to Commercial Bank of Ceylon Limited, If I/We migrate or leave Sri Lanka for employment abroad. I/We am /are aware that the Authorised Dealer is required to suspend availability of foreign exchange on EFTC if reasonable ground exist to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC issued to me/us.

I/We confirm that the above declarations have been read and understood.
ඉහත සඳහන් ප්‍රකාශය හා ක්‍රෙඩිට් කාඩ්පත්‍රධාරී නියමයන් සහ කොන්දේසි මා/අප හට හොඳින් කියවා තේරුම් කරදෙන ලදී.
மேலே தெரிவிக்கப்பட்டுள்ள விரங்களையும் கிறெடிட் கார்ட் தொடர்பான விதிகள், நிபந்தனைகளையும் நான்/நாம் நன்கு வாசித்து விளங்கிக்கொண்டேன;/ விளங்கிக்கொண்டோம்.

Primary applicant's signature: …….....…… Date: …….....….

Supplementary applicant's signature: …….....….. Date: …….....…..

FOR BANK USE ONLY

Introduced by: ..... Emp. No: …….....……..…
Department / Branch: ..... Designation: .....
CIF No. : ..... Branch: .....
CRIB clearance: .....
Lien confirmation: ..... System checked: .....……

Authorised Officer's Declaration

I …… have carefully examined the information together with relevant documents submitted by ……... and satisfied my self that the said information and documents are in conformity with Exchange Control requirements and the internal policies of the Bank. The Bank undertakes to exercise due diligence on the transactions carried out by the cardholder on his/her EFTC in foreign exchange and to suspend the availability of foreign exchange on the EFTC if reasonable grounds exist to suspect that unauthorized foreign exchange transactions are being carried out on the EFTC in violation of the undertaking given by the Cardholder and to bring the matter to the notice of the Controller of Exchange.

Signature of the Authorised Officer : ……..... Date :…….....

Recommended limit : Rs. ..... Officer code .....

Recommended/approved/Declined ….....… Branch Mgr:…….....…

Recommended/approved/Declined .....

Recommended/approved/Declined …….....

Recommended/approved/Declined ……...

Approved ☐ Declined ☐ Audit Checked: .....……

Remarks :